

PRIVATE AND CONFIDENTIAL

Mr. Chris Bury

By email: [REDACTED]

Dear Mr. Bury

Ref: Subject Access Request

Please find enclosed a copy of the letter from Herefordshire Council sent by Ms S Cattermole dated 15th December 2016.

Concerning point two of your request, Ms K Coughtrie has confirmed that she does not have any notes of the telephone conversation that she had with you on 19th December 2016 however, an extract of an email sent to the complaints team notes:

'Further to our discussion the only allegation that I can see that he may be thinking Sam is making is with regard to the breach of human rights. I would advise that you email him back for clarity as to what he means regarding allegation as I told him that the response by Sam was the final response but we did not discuss any allegation as such.'

There are also some emails concerning legal advice being sought or provided ,that have not been included, as these are covered by legal professional privilege and therefore exempt from disclosure.

Information about how your personal data is processed and your rights regarding your personal data is available on the council web site at:

https://www.herefordshire.gov.uk/info/200148/your_council/15/access_to_information

Please let me know if you require any further information or are dissatisfied with the handling of your request.

Further information on requesting information about yourself is available from the Information Commissioner's Office at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Telephone: 01625 545 745 Web Site: www.ico.org.uk

Yours sincerely,

[REDACTED]
Information Governance Manager